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**BHARATA MATA
COLLEGE
THRIKKAKARA**

Affiliated to MG University, Re-accredited by NAAC with 'A+' Grade, ISO 9001-2015 Certified

Quality



**QUALITY
POLICY**

PREAMBLE

The IQAC of Bharata Mata College, Thrikkakara is committed to excellence in teaching, research, innovation, public service, intellectual leadership, outreach, governance and administration. The Quality Policy establishes the college's approach to quality management. It sets out the methods by which the college assures its stakeholders, the high quality of its academic and non-academic outputs and explains how it enhances the quality. IQAC has developed the Bharata Mata Quality Mandate (BMQM) based on the PEAR (Planning, Execution, Assessment and Restructuring) framework, the details of which are given in this policy. The Quality Policy supports the achievement of the college's Vision and Mission. It also facilitates its continuing efforts in institutional building and relevant accreditations.

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1 SCOPE

The Quality Policy applies to all academic and non-academic staff employed at or contracted to Bharata Mata College. This includes members of the Management, the administration, the faculty, the technical staff and the support staff.

The Policy has an all-encompassing nature which applies equally to the College's academic operations (design and all modes of delivery of taught programmes and courses, research and innovation) and non-academic operations (design and delivery of administrative, financial, technical, professional and support services), as well as its formal and public engagement.

2 THE BHARATA MATA QUALITY MANDATE (BMQM)

The Bharata Mata Quality Mandate is a framework-based approach, PEAR developed by the IQAC for its quality enhancement in everything one do. It comprises of four stages: Planning, Execution, Assessment and Restructuring (PEAR). The college is therefore committed to: (a) systematically planning its activities and establishing targets; (b) monitoring and evaluating these activities, their outputs and outcomes; (c) using the results to improve its operations and outputs in relation to teaching, research, innovation, public service, intellectual leadership, outreach, governance and administration.

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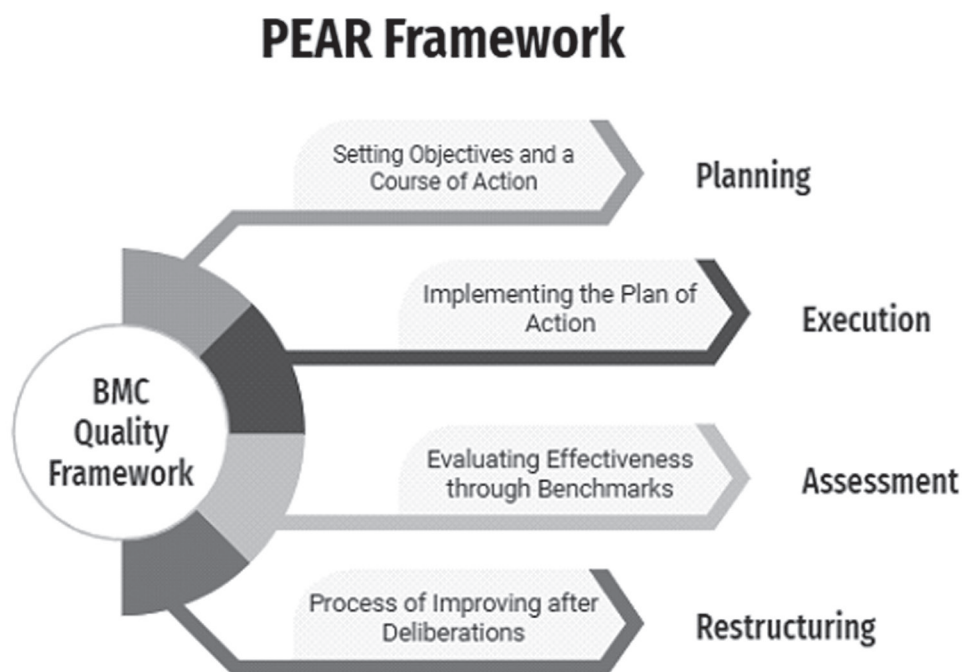
THE TWELVE INITIATIVES OF BHARATA MATA QUALITY MANDATE

To achieve the BMQM, the following ten initiatives will be taken

1. Induction programme for students.
2. Course development and Restructuring
3. Value-Oriented Education
4. Outcome-Based Education and its measurement.
5. Integration of ICT for effective teaching-learning process
6. Imparting life skills to students
7. Building social and industry network
8. Evaluation Reforms
9. Tripartite Quality Frontier Programme (Placement, Higher Education and Entrepreneurship)
10. Faculty development
11. Quality research and the generation of new knowledge
12. Innovation and Entrepreneurship

4 FRAMEWORK (PEAR)

The Bharata Mata Quality Mandate is a four staged framework based approach- PEAR-developed by IQAC.



SOURCE: IQAC, BHARATA MATA COLLEGE THRIKKAKARA

4.1 PLANNING

- The college’s Mission and Vision establish its overarching aims for the long- and medium term, while its Strategic Planning process produces five-year Strategic Plans which establish key strategic themes, goals and objectives. These are implemented through initiatives set out in the campus at every level of operational plans.
- All operational plans should include measurable targets related to the plan.
- AGAM (Annual Gathering for Academic Moulding) is a platform for the initiation of such structured plan for every academic and non-academic activities of the college during the upcoming academic year.

- Annual Plans of each Unit (Department, Cells, and Clubs etc.) is collected by the IQAC in the beginning of the Academic year.
- In addition to the Strategic Planning process, the College provides detailed guidance on planning and implementation in relation to the quality of specific aspects of its human, physical, technological, information and financial resources; internal academic and administrative operations; and communications through approved and documented policies and procedures. Such policies and procedures must be easily accessible for reference by staff and other stakeholders.
- All policies and procedures must be based on the following: consultation with all relevant stakeholders, consideration of any applicable statutory or accreditation requirements, reference to the best practice in higher education institutions or other relevant entities and reference to the college's definition of quality.
- The college is committed to providing adequate resources and support to enable implementation of its approved policies and procedures.

4.2 EXECUTION

- All plans developed are entrusted with specific unit heads with well-defined role and modes operandi for effective implementation. The person in charge for execution of each actions in the plan is responsible for its completion by the time and resources specified in the detailed plan submitted.
- Execution of plan is decentralized through the formal hierarchy of the college.

4.3 ASSESSMENT

Policy evaluation, like all evaluation, can serve important purposes along the entire chain of the policy process, including:

- Documenting policy development.
- Documenting and informing implementation at necessary forums.
- Assessing support and compliance with existing policies.
- Demonstrating impacts and value of a policy.
- Acting as a base for forming future policies.
- Providing accountability for resources invested.

The following are the areas of Assessment:

Evaluating Policy Content:

Does the content clearly articulate the goals of the policy, its implementation and the underlying logic of why the policy will produce the intended change? Evaluating the development of a policy helps to understand the context, content, and implementation.

Evaluating Policy Implementation:

Was the policy implemented as intended? The implementation of a policy is a critical component in understanding its effectiveness. Evaluation of policy implementation can provide important information about the barriers to and facilitators of implementation and a comparison between different components or intensities of implementation.

Evaluating Policy Impact:

Did the policy produce the intended outcomes and impact? It is important to evaluate short-term and intermediate outcomes as well.

The implementation, monitoring and evaluation of the Bharata Mata Quality Mandate will be done by the IQAC. The rubrics for evaluating effectiveness will be conducted through periodical evaluations and assessments of benchmarks and standards prefixed for the purpose.

4.4 RESTRUCTURING

Evaluation processes must be followed by processes for the development of improvement plans and the subsequent periodic reporting/ follow-up on the implementation of initiatives detailed in improvement plans.

Restructuring process is based on following steps:

- Stakeholder Feedback
- Outcome-based deliberations in IQAC and other relevant forums.
- Suggestions from the experts.
- Restructuring and improvement in the policy and plan.
- Conformation with relevant body.

5 The IQAC ON QUALITY MANDATE

The College has entrusted the IQAC to oversee and coordinate its quality management processes.

Terms of reference of the BMQM:

- 1) Promote implementation of the Planning, Execution, Assessment and Restructuring (PEAR) throughout the college.
- 2) Promote personal and collective responsibility for quality for each plan in the college.
- 3) Receive annual reports from coordinators on quality implementation in the academic and non-academic operations of the college in the campus.
- 4) Monitor follow-up action
- 5) Identify and promote the dissemination of best practices as a quality enhancement process
- 6) Recommend measures to enhance the PEAR.
- 7) Review the BMC Quality Policy and amend as and when deemed necessary.

6 POLICY REVIEW SCHEDULE

All Policy Reviews will be done during the Annual Gathering for Academic Moulding (AGAM)

Persons In Charge:

Principal (IQAC Chairperson)

IQAC Coordinator

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Bharata Mata College

Thrikkakara, Kochi-21, Kerala, India

Owned and Managed by the Archdiocese of Ernakulam- Angamaly

Affiliated to MG University, Re-accredited by NAAC with 'A+' Grade, ISO 9001-2015 Certified

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